



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 412TH TEST WING (AFMC)
EDWARDS AIR FORCE BASE, CALIFORNIA**

3 November 2020

MEMORANDUM FOR ALL EDWARDS AFB AND AF PLANT 42 PERSONNEL

FROM: 412 TW/CC

SUBJECT: Edwards AFB & AF Plant 42 Counter-COVID Comprehensive Directive

- REFERENCES:
- (a) U.S. President Proclamation Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak, 13 March 2020
 - (b) Secretary of Defense, *Department of Defense Guidance on the Use of Cloth Face Coverings*, 5 April 2020
 - (c) Secretary of Defense, *Transition to Conditions-based Phased Approach to Coronavirus Disease 2019 Personnel Movement and Travel Restrictions*, 22 May 2020
 - (d) Secretary of Defense, *Exemption of Authorized Leave for Department of Defense Service Members from Corona virus Disease 2019 Personnel Movement and Travel Restrictions*, 29 June 2020
 - (e) Under Secretary of Defense (Personnel & Readiness), *Force Health Protection Guidance for the Novel Coronavirus Outbreak*, 30 Jan 2020, incorporating Supplements 1 thru 13, effective 26 August 2020
 - (f) Secretary of the Air Force, *Travel Restriction Delegations of Authority*, 26 October 2020
 - (g) AFI 36-3003, *Military Leave Program*, 24 August 2020
 - (h) AFI 10-2519, *Public Health Emergencies and Incidents of Public Health Concern*, 10 December 2019
 - (i) DoDM 5200.08V3_AFMAN 31-101V3, *Installation Perimeter Access Control* (FOUO), 21 July 2020
 - (j) Edwards AFB Renewal of Declaration of Public Health Emergency, 14 October 2020

This memorandum rescinds and replaces the following previously issued guidance under my authority:

- *Edwards AFB Access Governance*, 26 March 2020
- *Edwards AFB COVID-19 Directive*, 1 April 2020
- *Edwards AFB and AFP 42 Restrictions for Operationally Necessary Contractors*, 1 April 2020
- *Edwards AFB COVID-19 Local Area Definition and Public Health Guidance*, 29 April 2020
- *Edwards AFB & AF Plant 42 COVID-19 Comprehensive Directive*, 30 June 2020

Since early March 2020, together, Team T-Cot-A-TU has surmounted the most unique operational environment in our history. These are truly *ad inexplorata* moments. I have full faith and confidence we will continue to meet every challenge and ensure mission execution at The Center of the Aerospace Testing Universe. Accordingly, I continue to expect all levels of military, civilian, and contractor leadership to know, comply, model, enforce, and iteratively contribute to this Directive. Send recommended changes, opportunities for improvement, and observations of secondary negative effects to the 412 TW Workflow (412TW.workflow@us.af.mil). This policy will be reviewed monthly with the current version posted at www.edwards.af.mil/coronavirus.

I. INSTALLATION COMMANDER'S INTENT: COUNTER-COVID-19 BEHAVIOR

1. We must continue to operate within the COVID-19 environment at Edwards AFB and AF Plant 42 through agile and innovative implementation of Counter-COVID-19 (C-COVID) best practices compatible with an enduring pace of mission execution.
2. To *beat* this now ubiquitous and endemic threat, members of the Edwards AFB and AF Plant 42 community must *know* the COVID-19 threat, must *respect* the COVID-19, and require all other members of the community to do the same.
3. In order to protect the health and safety of Edwards AFB and AF Plant 42 personnel, DoD Service members must fully execute all personal hygiene and health protection measures outlined by current Health Protection Conditions (HPCON) which can be found at: <https://www.defense.gov/Explore/Inside-DOD/Blog/Article/2128863/hpcon-understanding-health-protection-condition-levels/>
4. Unless in their residence and when not otherwise required by Mission Essential, Mission Critical, and Operationally Necessary activities, all persons on Edwards AFB and AF Plant 42 will rigorously follow/exemplify appropriate physical distancing best-practices, aggressively strive for increased social connectedness, be great wingmen, and expect/enforce/encourage the same from the entire community.
5. I highly encourage everyone in the larger Edwards AFB and AF Plant 42 community, including civilians and cohabitants of military/civilian personnel, to comply with personal hygiene and health protection measures including rigorous adherence with physical distancing. When elevated-COVID-19 risk activities are required, minimizing the risk of COVID-19 spread benefits the individual, their family/co-workers, and the broader community.
6. As directed by Installation CAT Directive (ICD)-001 and future ICDs, Counter-COVID-19 training is required for all military and civil service members assigned to Edwards AFB and AF Plant 42. Completion of the training will be appropriately documented in personnel records. Contractor personnel with a primary duty location of Edwards AFB are highly encouraged to complete the Counter-COVID-19 training. All other members of the Edwards AFB and AF Plant 42 community are welcome to participate in the training. The OPR for Counter-COVID-19 training is Mr. David Ross, 412 FSS, at (661) 277-1947 or david.ross.31@us.af.mil.
7. It is impossible for all COVID-19 related scenarios faced by members of the Edwards AFB and AF Plant 42 community and their friends/families/coworkers/cohabitants to be addressed in this Directive. Accordingly, when determining the detailed and nuanced applicability of HPCON and CDC guidelines, DoD Service members – with the approval of their supervisors – are required to comprehensively apply risk management principles before accepting increased risk of exposure to COVID-19. Supervisors will ensure other non-COVID-19 risks are included in the risk management assessment and mitigation. These multi-faceted, risk-based assessment and mitigation measures will be documented and retained by the member's supervisor. Members and supervisors will re-assess risk in a recursive manner as an activity with acceptable overall risk yesterday may have unacceptable residual risk tomorrow.
8. Ref (b) above mandates all individuals on DoD installations and facilities will wear cloth face coverings when a 6-foot physical distance cannot be maintained. Refer to ref (b), ICD-003 – Masks With Valves Infographic and ICD-006 – Mask vs No Mask Petri Dish Infographic. Face coverings must be carried at all times when outside your domicile and worn at all times when approaching 6 feet of another person. Face coverings are mandatory while in government buildings unless you are in your primary work location with high confidence that you will not come into contact with other people. If in doubt, show other people you respect them and wear a mask (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>).
9. Even though communities have re-established pre-COVID-19 activities, much of our risk to COVID-19 transmission has not significantly abated. This risk will remain elevated well into calendar year 2021. As you decide what activities to participate in, keep these principles that we *know* about the COVID-19 threat in mind:
 - Air Circulation: Outdoors is always better than indoors. If required to be indoors, maximize ventilation and filtration of the air as much as possible. Large rooms are better than small rooms.

- Physical Separation: Yes; the minimum separation standard is 6 feet, but more separation is always better. Droplets exiting the human mouth or nose often travel well beyond 6 feet.
 - Duration of Exposure: The longer the time people co-mingle, the greater the risk of transmission.
 - Cohort Size: The fewer people in a given setting, the lower the risk. Additionally, when risk is realized and a member of a given group/cohort/team of individuals contracts COVID-19, the smaller the cohort, the smaller the required first-contact quarantine size.
10. Beware C-COVID “Alarm Fatigue” and use this list of best-practices to *respect* the COVID-19 threat:
- Follow CDC guidelines, stay home if you have COVID-19 symptoms, www.cdc.gov/coronavirus.
 - Acknowledge the fact that many people infected with COVID-19 are asymptomatic.
 - Habitually follow exceptional personal hygiene including thorough hand washing.
 - Maximize telework to the extent it remains compatible with your work unit’s mission effectiveness.
 - When gathering with people who are not recurring close contacts (e.g. cohabitants) and an outdoor setting is unrealistic, do so in the largest enclosed space possible with good ventilation and filtration.
 - Avoid spending time in a residence or domicile that is not your own. If you must enter another residence, maximize the protective factors of the principles above to minimize COVID-19 risk.
 - Avoid riding in a vehicle with people who are not recurring close contacts (e.g. cohabitants). To inform your risk acceptance decisions, consult with Public Health for ways to mitigate risk during your commute if you use public transportation or participate in a rideshare, carpool, vanpool or similar.
 - Deliberately minimize your time of exposure outside your recurring close contacts.
 - Minimize the number of contacts you make, remaining vigilant to the creation of close contacts.
 - Keep a record of your non-recurring close contacts to increase contact tracing speed and efficacy.
 - Consult Public Health when planning a formal event (e.g. promotion, retirement, et cetera) or Return to Full Capacity changes in work environments with personnel simultaneously at work.
 - Avoid participation in large group gatherings; when unavoidable, maximize the beneficial factors of air circulation, physical separation, and minimize your duration of exposure.

II. COVID-19 LOCAL AREA GUIDANCE

1. The Edwards AFB and AF Plant 42 “COVID-19 Local Area” is the United States, including all 50 States and all territories. The “local area” for military members’ leave and pass purposes remains as defined by ref (g).
2. IAW ref (d), military and civilian leave is exempt from COVID-19-related travel restriction. Military member’s local area leave can be approved at levels lower than the unit commander or equivalent. Military member’s leave outside the [ref (g)] local area will be approved at a level no lower than unit commander.
3. Commanders and supervisors will conduct risk assessment of health status, a review of State and local restrictions for both locations, and travel itinerary for the member prior to approving leave. Refer to ref (d).

III. EDWARDS AFB & AF PLANT 42 COVID-19-DRIVEN ACCESS REQUIREMENTS

1. Pursuant to references (h)-(j) above, the following directives remain in effect to protect the health and safety of all personnel, including visitors, retirees, and dependents, at Edwards AFB and AF Plant 42.
2. All persons, including but not limited to: service members, dependents, retirees, civilian employees, contractors and visitors, are restricted from entering Edwards AFB or AF Plant 42 if:
 - a. They are currently COVID-19 symptomatic (fever, shortness of breath, cough, et cetera); or
 - b. They have been declared presumptive COVID-19 positive by a medical authority; or
 - c. They have tested positive for COVID-19;
 - d. Any persons who have come in close contact with any of the following persons in the past 14 days: a COVID-19 symptomatic person; declared presumptive COVID-19 positive; has tested positive for COVID-19; must quarantine for 14 days from contact.
 - e. Personnel may enter the installation for the purposes of medical treatment.
 - f. Edwards AFB residents will be allowed direct access from the gate to their residence to self-quarantine or self-isolate at their residence until released from isolation or quarantine by Public Health.

3. IAW CDC guidelines, all symptomatic persons meeting the criteria in section III paragraphs 2.a. through 2.c. above are prohibited from entering Edwards AFB or AF Plant 42 until recovered. Consult with Public Health for the most-current and most-applicable CDC criteria for Recovery (<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html>).

4. Installation access and services available are HPCON dependent.

HPCON	MC	ME	ON	Retiree	Visitor
D	✓				
C	✓	✓	✓ (3)	Limited (1)	Limited (2)
B	✓	✓	✓ (3)	Limited (1)	Limited (2)
A	✓	✓	✓	✓	✓
“Zero”	✓	✓	✓	✓	✓

1. Access to Edwards AFB is suspended for retirees, retiree dependents, and veterans who do not perform MC, ME, and/or ON functions on all duty days except Wednesday. There are no restrictions to retiree, retiree dependents, and veterans on all non-duty days (weekends and Holidays).

2. All visitors to Edwards AFB and AF Plant 42 require approval by the member’s unit commander or equivalent. Edwards AFB resident’s immediate family members with a DoD Active Duty Dependent ID Card are Mission Essential visitors.

3. ON contractors will only travel directly to and from their place of work necessary to accomplish tasks in the statement of work (SOW) or performance work statement (PWS); all other locations and stops are prohibited. Contact the Contracting Officer for more details.

5. The Pharmacy and CAC/DEERS have designated Wednesday for retirees. All others should avoid using these services on Wednesday. Mission Critical appointments are allowed.

- a. The Pharmacy hours are 0730-1630. Appointments can be made, if prescription is ready for pick up, by calling 661-277-2052. The drive-through/car delivery process improves physical separation among beneficiaries. To reduce paper prescriptions, the pharmacy highly encourages fax, e-prescribing, secure messaging, and telecons.
- b. At Building 3000, CAC/DEERS appointments will be available by calling (661) 277-4281 or online at <https://idco.dmdc.osd.mil/>.

MATTHEW W. HIGER
 Brigadier General, USAF
 Commander

Glossary of Terms

Mission Critical (MC): Those activities deemed by the Wing Commander to be critical to the safe and orderly operation of the base. It also includes those activities in support of an Urgent Operational Need from a Combatant Commander

Mission Essential (ME): Those organizational activities that must be performed under all circumstances to achieve DoD component missions or responsibilities, as determined by the appropriate functional commander or civilian equivalent. Failure to perform or sustain these functions would significantly affect DoD’s ability to pervade vital services or exercise authority, direction, and control.

Operationally Necessary (ON): Contract activities that, while not mission essential and do not include specific responsibilities and DFARS clauses, are activities that would cause a significant impact to the installation if an activity were halted and contract performance cannot be performed via telework. Determination of Operationally Necessary can be designated by Installation leadership and determined on a case-by-case basis.

Retiree: Retirees, retiree dependents, and veterans who do not work or reside on the installation.

Visitor: Individuals not in any other category and who do not work or reside on the installation.

Close Contact: Someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period (e.g., three 5-minute exposures for a total of 15 minutes) starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.