



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 412TH TEST WING (AFMC)
EDWARDS AIR FORCE BASE, CALIFORNIA**

21 April 2026

MEMORANDUM FOR 412TH TEST WING PERSONNEL

FROM: 412 TW/XPP

SUBJECT: 412th Test Wing (412 TW) Special Instructions (SPINS) for Full-Scale Installation Exercise, 26-01 Natural Disaster Response Exercise (NDRE)

1. Overview: This memorandum supersedes and replaces the memorandum dated 16 April 2026. On 28 and 29 April 2026, the 412 TW will execute a Natural Disaster Response Exercise (NDRE). This two-day exercise will build wing-wide emergency response proficiency while reinforcing a culture of resilience and preparedness under extreme environmental conditions.

2. Exercise Participants. The NDRE is a full-scale exercise designed to have minimal impact on flight operations. Participation is mandatory for all Edwards AFB personnel, organizations, and Mission Partners (Tenants), with exceptions noted in paragraph 6 of this memorandum. All assigned personnel are required to complete accountability.

3. Exercise Communications and Control.

a. All exercise communications will be prefaced with the words, "EXERCISE-EXERCISE-EXERCISE."

b. Participants will not exercise any scenarios not published on the Master Scenario Events List (MSEL).

c. Exercise conduct will be monitored and controlled by 412 TW/XPP Exercise Control (EXCON) and "White Cell" members. The "White Cell" can be contacted via Land Mobile Radio (LMR), Channel XP1, Call Sign EXCON.

d. Personnel will not route requests for higher headquarters or off-base agency support, unless prior coordination has been established. The "White Cell" will act as those agencies unless otherwise coordinated by EXCON.

4. Standard Exercise Conduct Rules.

a. Safety and security are of primary importance throughout exercise execution. In the event of a real-world emergency or safety or security incident the exercise will immediately be placed

in a PAUSEX by EXCON and/or the 412 TW/CC/CD and/or delegated Brickholder. At any time during the exercise anyone who identifies an unsafe act or security violation may call “KNOCK IT OFF” and play will be suspended until the situation can be further evaluated. Safety will not be compromised at any time. Anyone can halt any unsafe practice or act and immediately notify a WIT member or EXCON at (661) 275-7097.

b. All Use of Force actions will be SIMULATED ONLY during this exercise. No action will be taken that could result in physical injury.

c. 412 TW/CC has not authorized overtime/compensatory time for key/essential civilian employees that would be tasked to support operations in an equivalent real-world event.

d. All personnel are to carry out exercise driven tasks in as realistic manner as possible.

e. All exercise participants will obey posted speed limits and traffic control devices.

f. Personnel with appointments (medical, dental, etc.) will be permitted to move during protective actions.

5. Pre-Approved Simulations and Deviations (SIMs/DEVs).

a. Every possible effort to limit the use of simulations and deviations must be taken. While some circumstances requiring simulation are unavoidable due to cost, safety, or asset availability, all simulations and deviations must be pre-approved by 412 TW/IG and/or 412 TW leadership.

b. In the event installation gates must be shut down during this exercise, Security Forces (SF) will only close gates for a period of five (5) minutes to demonstrate capabilities unless otherwise directed by the Defense Force Commander (DFC).

c. During actions requiring the shutting down of utilities, such actions will be simulated by affixing a placard or sheet of paper reading, “SIMULATED SHUT DOWN.”

d. Transmission of external notifications to off-base organizations, i.e., FAA, FBI, FEMA, MTFs, HHQ, etc., will occur via White Cell.

e. Should exercise conditions necessitate an evacuation during exercises, a cordon must be maintained at a distance of no less than 300 feet.

f. When the acquisition of transportation and/or locally sourced materials requires formal documentation (Purchase Requests, Government Transportation Requests, or Government Bills of Lading), the process will be demonstrated only.

6. Exempt Personnel and Organizations. The following are exempt from participation in this exercise:

- a. Digital Test and Training Range (members of the 445 TS - locations Edwards AFB and Nellis AFB).
- b. Personnel directly supporting on-going real-world flying operations at the discretion of their unit commander.
- c. Military court facilities when court is in session.
- d. Honor Guard supporting/performing official ceremonial duties.
- e. Military family housing and occupied dormitories.
- f. Facilities and personnel actively participating in classes or testing.
- g. Medical facilities and personnel actively providing patient care.
- h. Chapel 2, Building 6447 and other facilities/personnel participating in the conduct of religious services.
- i. Personnel conducting Drug Demand Reduction (DDR) testing.
- j. IG, WIT, and EXCON personnel directly supporting exercise conduct and control.
- k. AAFES and DECA business activities.
- l. Personnel participating in the J-Tech II Contract Award Fee meeting in Bldg. 2750.

Note: Although generally exempted from exercise play, some of the above functions may have pre-coordinated with EXCON to fully or partially participate in order to validate a process or as directed by the 412 TW/CC/CD.

7. Other Special Instructions. On base Muroc Joint Unified School District (MJUSD) and STARBASE will have limited participation.

8. The 412 TW/XPP Mission Assurance Chief is responsible for oversight and execution of this program in accordance with applicable law, instruction, and policy. Any questions should be directed to 412 TW/XPP, Chief of Mission Assurance, Ms. Laura Shattuck at laura.shattuck@us.af.mil or DSN 527-4957.

LAURA SHATTUCK, NH-IV, DAF
Chief, Mission Assurance